

URBAN KREW CODE OF PRACTICE FOR ADULTS

to be adopted as a condition of membership of the UKA

Essential guidelines need to be considered by all individuals who participate in our classes and our teaching methods have been adjusted to accommodate this Act.

It is an obligation for us to keep detailed records of all our pupils, including date of birth, address etc. A contact telephone number must be obtained in case of an emergency. Provision must be made to record medical conditions i.e.: asthma, epilepsy, diabetes and all allergies. Please remember that we do have some responsibility of your welfare should you decide to participate in our classes.

CODE OF PRACTICE TO INSTRUCTORS

- All teaching must take place in an open and accessible area.
- All Teaching areas must be no smoking zones
- Students are prohibited to consume alcohol, drugs or any other illegal substance whilst participating in classes

You must avoid all inappropriate, unnecessary and physical contact with pupils and remember that VERBAL ABUSE is more likely to arise as a problem than a physical one. Refrain from making any personal remarks which may later be used in a different light than you intended. Previous actions that may have been employed in the past must now cease. Any touching of pupils to illustrate body positions etc. or any remarks which use words not considered appropriate are to be avoided.

BEHAVIOUR OF PUPILS

Although it is hoped that no teacher would have to restrain a pupil, the following could be acceptable reasons for such:-

- When they injure themselves or others
- When damage is caused
- Action causing a breach of peace
- Interfering with the discipline of the class
- Risk of assault

If removal from the premises is necessary, you must call the police to do so.

STUDENT RESPONSIBILITIES

- Please arrive punctually when delivering and collecting your child to and from class. It is advised that individuals arrive 10 minutes prior to the start of the classes for registration purposes.
- Jewellery, including chains, are not permitted to be worn during class
- Personal items are at the owner's risk. The Latin & Urban Dance Company will not accept responsibility for any lost, stolen or damaged items.
- Hydration is important. Please bring your own soft drinks.
- We advise against consuming sweets, chewing gum, food whilst in the dance room.
- Please ensure that you are suitably dressed for sessions including suitable footwear (trainers & dance shoes only)
- By signing this form, you confirm that you are physically, mentally and medically fit to participate in the classes and that you indemnify the teacher(s) and The Latin & Urban Dance Company Ltd (Urban Krew & Latin Vibes) from any claim or liability arising out of any physical, mental or medical condition. If in any doubt, please consult your medical practitioner.
- You further undertake to inform the teacher(s) and, if necessary, withdraw yourself from classes should your physical, mental or medical condition change, including the contraction of any contagious disease.

I (print name in full) _____

Have been provided with and understand all the areas and clauses outlined in the Code of Practice by staff at Urban Krew who operate under The Latin & Urban Dance Company Ltd.

A copy of this Code of Practice has been retained by me and a signed declaration outlining my agreement to all of the above has been provided to Instructors / Teachers.

Signed: _____

Date: _____